

## Education

Simmons College  
Boston, Massachusetts  
Art History, Graphic Design  
New England School  
of Art and Design at  
Suffolk University  
Several Interior Design  
Courses

Attended various  
seminars and conferences  
on design and software  
related topics.

## Software Skills

Proficient in:  
QuarkXPress  
Photoshop  
Illustrator  
InDesign  
Acrobat  
Proficient in  
print production  
Excellent  
scheduling skills  
Able to manage  
multiple projects

## Experience

### Phase Two Design, Douglas, Massachusetts

Sole Proprietor – February 2007 to present

Provide design solutions for a variety of agencies and clients. Work as lead creative or as part of a team. Work across all media, including print collateral and online solutions.

### Overdrive, Boston, Massachusetts

Design Director, Partner – October 2002 to February 2007

Overdrive was the result of a merger between Metaphor and Overdrive Interactive. Responsibilities at the e-marketing/creative venture were the same as at Metaphor, and included more online creative projects.

### Metaphor, Watertown, Massachusetts

Design Director – January 2002 to October 2002

Managed the design department. Participated in new business efforts, client presentations, creative solutions and project/client management. Managed and directed all creative freelance help. Developed traditional design projects and interactive projects. Key player in the creation and development of the company.

### Donovan Group, Watertown, Massachusetts

Director of Design – October 2000 to November 2001

Associate Director of Design – January 1999 to October 2000

Managed the design department. Participated in new business efforts, client presentations, creative solutions and project/client management. Responsible for day-to-day workflow within the design and studio departments. Provided creative direction and supervision (including performance evaluations) to designers. Interviewed and hired new candidates.

Senior Art Director – December 1996 to January 1999

Art Director – June 1995 to December 1996

Provided project management and creative solutions for all types of materials. Represented the design department in new business pitches, supervised and direct staff and freelance designers.

Senior Designer – March 1994 to June 1995

Provided quality creative advertising and marketing materials for a variety of clients. Managed the creative process from concept development through design and production. Interacted with clients and account managers on scheduling and budgets.

### State Street Bank and Trust Company, Boston, Massachusetts

Graphic Designer – September 1988 to March 1994

Provided concept development and design for corporate communication materials. Developed numerous communications systems and identities for individual corporate divisions. Interacted with internal and external customers on scheduling and budgeting. Managed and oversaw press runs and photo sessions. Managed the production of the corporate annual report. Promoted to marketing officer in October 1992.

## Awards and Accomplishments

Member, AIGA and ASID

Several awards from organizations including Webby Awards, Web Marketing Association, Marketing Sherpa, American Graphic Design, AdClub of Boston, NEDMA, MARCOM Awards, Ad Club of Greater Worcester, Printing Industry of America, and industry-specific organizations

Instructor, Computer Graphics, and Judge, Student Art Competition, Anna Maria College

Recognized for contribution to internship program and guest speaker at Simmons College

Portfolio and references available upon request.

## client experience

**B-to-B**

Allied Printing  
 Authoria  
 Bostonian Group  
 Business Analytics  
 Certified Property Management  
 CM Access  
 Gupta Media  
 Howe Associates  
 MARKEM  
 MartinWood Group  
 Nixon Peabody  
 Navient  
 NESS Communications  
 Nypro  
 Quadstone  
 RSA Security  
 Salary.com  
 ShiFT Communications  
 Sonexis  
 SyndaSound  
 True Advantage

**Utilities**

National Grid

**Consumer**

Armeno CoFFee  
 Atari  
 Beer and Wine  
 Boston Beer Company  
 Brine  
 Danskin  
 Furniture.com  
 Gallery Automotive Group  
 Harley-Davidson  
 Holmes Group  
 Landscape Depot  
 LA Sports Club  
 Legal SeaFoods  
 Levitz Furniture  
 LoJack  
 Malden Mills/Polartec  
 Marriott  
 Nantucket Island Resorts  
 111 Chophouse  
 Orbitz Travel  
 Radio Shack  
 Random House  
 Rumas Fruits  
 Shops at Prudential Center  
 Silver Styling Jewelry  
 Smart Sensor Technology  
 Sole Proprietor  
 Swarovski North America  
 Tatnuck Bookseller  
 Thomaston Mills  
 Toshiba  
 Vineyard Weddings

**Education**

Bay State College  
 Becker College  
 Boston University  
 Brown University  
 Catholic Memorial  
 Cornell University  
 Emmanuel College  
 Harvard University  
 Holy Cross College  
 Merrimack College  
 MIT Sloan School of Management  
 Worcester Polytechnic Institute

**Financial Services**

Allmerica Financial  
 BankNorth  
 Cutler Capital Management  
 Fidelity Investments  
 First SaFety Fund Bank  
 FundQuest  
 John Hancock  
 Loomis Sayles Funds  
 Lord, Abbett  
 Morton Financial  
 New England Funds  
 Nvest  
 State Street Bank  
 Tucker Anthony  
 Workers' Credit Union

**Healthcare**

Ardais  
 Biogen Idec  
 Brigham and Women's Hospital  
 Dr. Dahlman  
 Innovasive Devices  
 UMass Memorial

**High Tech**

Analog Devices  
 Concord Communications  
 Diligent Technologies  
 Novera  
 Progress SoFtware  
 SecureLogix  
 Stratus Technologies  
 Symmetricom

**Human Services/Non-profit**

Boston Children's Museum  
 MAB Community Services  
 MOTT (Massachusetts OFFice  
 of Travel and Tourism)  
 National Fire Protection Agency  
 New England Center For Children  
 New England Home For  
 Little Wanderers  
 Rosie's Place  
 Walden Behavioral Care